

ARTICLE 25

TRACK ASSIGNMENT OF TEACHERS FOR YEAR-ROUND SCHOOLS

25.1 Track Assignment of Teachers for Year-Round Schools

Initial track assignment of teachers for year-round schools will be made according to the following procedures:

- 25.1.1 Teachers may meet according to grade level and try to mutually agree to their track assignment within a time frame specified by the principal. If mutual agreement is reached among the teachers regarding their respective track assignments, the principal shall assign tracks as agreed; however, final track assignments shall be made by the principal whenever mutual agreement cannot be reached within the designated time frames.
- 25.1.2 In those cases where mutual agreement cannot be reached because more than one teacher requests the same track, the principal shall determine final placement subject to but not limited to the following non-prioritized criteria:
 - 25.1.2.A Certification of employee;
 - 25.1.2.B Training and experience at the grade level within the District;
 - 25.1.2.C Years of experience;
 - 25.1.2.D Track placement of any spouse of an employee so that employee and spouse may be on the same track;
 - 25.1.2.E School site seniority;
 - 25.1.2.F Best interests of educational needs.
- 25.1.3 Any employee who disagrees with the initial track assignment made by the principal may appeal it in writing to the Superintendent/ designee specifying the reason(s) for the appeal. The Superintendent/ designee shall review the appeal and make a decision within ten (10) work days. The decision of the Superintendent/designee shall be final.

Adopted 1989/90

- 25.1.4 After assignments have been completed, two unit members teaching at the same level may propose an exchange of track assignments, subject to final approval by the principal. The principal's denial of a proposed exchange shall be given in writing, stating the reasons for the denial.
- 25.1.5 Unit members may propose that they switch tracks at the end of any school year. Such proposal is subject to final approval by the principal. After an initial assignment to a track, a unit member will not be assigned involuntarily to another track without prior compliance with the criteria in 25.1.2.
- 25.1.6 Teachers within the same year-round school who wish to be reassigned from one track to another track shall be given first consideration for any track opening which may occur at that school.

25.2 Year Round Education Teachers/Children Track/School Preference

- 25.2.1 Children of teachers who are assigned to a year-round school shall be given their choice for track assignment at the same year-round site, if requested, or to a like track at another year-round school site if preferred, including transfers from a traditional school.
- 25.2.2 Children of teachers who are assigned to a traditional school and who are enrolled at a year-round school shall be granted transfer to the same traditional school as the teacher, if requested, or to another traditional school on a space available basis, if preferred.

25.3 Tentative Teaching Assignments (all unit members)

Each unit member shall be informed of his/her tentative assignment for the coming school year no later than five (5) days prior to the end of his/her work year.