Memorandum of Understanding
between
the Chico Unified Teachers Association
and
the Chico Unified School District

RE: Class Size and Caseload Maximums for Special Education

This MOU will become effective immediately upon the approval and signature of both the CUTA and CUSD bargaining teams.

In an effort to update the class size and caseload limits for special education teachers, the District and CUTA have reached agreement on a one-year MOU. This MOU will remain in effect for the 2025-26 school year.

A comprehensive chart defining all class size and caseload maximums are included in this document.

All other provisions of the CBA will stand as is unless mutually agreed to by both parties. This agreement does not set any past practice or precedent.

Charles Snyder, President, Chico Unified Teachers Association (CUTA) — 5/7/25 Date

John Shepherd, Assistant Superintendent Chico Unified School District — 4/23/25 Date

Program	Target Caseload/ Max Caseload (*1)	Max Class Size	Assignment of Extra Students to Max Caseload (*2)
PRESCHOOL PROGRAMS			
Itinerant Preschool	18 / 22	N/A	Voluntary
Special Day Classes- PreSchool (Self-Contained)	16 / 18	9 AM / 9 PM (combined class size of 18)	Voluntary
MILD/MODERATE SUPPORT NEEDS (MMSN)			
Diversified Occupation Transition/Community Classes	22	18	Voluntary
Elementary MMSN - Ed Specialist Basic Core Curriculum classes Academic Support Classes	28 (per Ed Code) (up to 6 program days) **(*3b)**	Teacher Scheduled	Caseload: Waiver Required (Ed Code) **(*3)**
Secondary: MMSN - Ed Specialist Basic Core Curriculum Classes Academic Support Classes Modified Core Curriculum Classes	28 (per Ed Code) **(*3)**	 20 20 18	Caseload: Waiver Required (Ed Code) **(*3)** Class Size: Involuntary **(3a)**
EXTENSIVE SUPPORT NEEDS (ESN)			
ESN - Special Day Classes Functional Curriculum (Self-Contained)	10 / 13	15 Elementary 18 Secondary	Involuntary
Intensive Needs Behavior Classes (Self-Contained) As identified by the District	6 / 8	8	N/A
ACCESS (Self-Contained ED)	10 / 12	14 Elementary 16 Secondary	Involuntary
Adult (Self-Contained)	14 /18	18	Voluntary
ITINERANT AND DESIGNATED INSTRUCTIONAL SERVICES			
Elementary Co-Teach	18 / 22	N/A	Voluntary
Orthopedically Impaired ***4**	40 / 45	N/A	Voluntary
Adaptive Physical Education ***4**	40 / 45	N/A	Voluntary
ERMHS Clinician ***4**	25/25	N/A	Involuntary
Visually Impaired – Itinerant	40 / 45	N/A	Voluntary
Speech***5**	School Age Caseload Average Caseload 55 Max Caseload 70	Preschool Caseload: 40 (or as designated by Ed Code)	N/A

***1** Caseloads that exceed the **target caseload** will be reviewed and provided additional para-professional support as identified by the IEP team.

***2** Maximum of two (2) students may be voluntarily or involuntarily assigned to the MAX caseload as indicated in Table 7.5.1. Caseloads that exceed the maximum will be compensated at $1750/per student/per semester. This does not apply to waiver as per Education Code for RSP (Mild/Moderate Support Needs) caseloads (See 3, 3a & 3b).

***3** Mild/Moderate Support Needs (MMSN replaces RSP) Caseload is determined by Ed Code and will change to match any changes in current Ed Code revisions. Mild/Moderate Support Needs (MMSN replaces RSP) caseloads that require a state waiver will be compensated at $750.00/per student/per semester up to a max of 4 additional students. The administration will also consider the need for additional aide support.

***3a** Maximum of two (2) students may be added to the max class sizes as indicated for MMSN secondary. Class sizes that exceed the maximum will be compensated at $500/per student/per semester. Paying a teacher to add students permanently increases that class's max class size for the remainder of the semester.

***3b** For MMSN elementary caseloads of 24 or more, program days are sub-provided prep days to be used exclusively for case management tasks including, but not limited to, IEP scheduling, testing, SEIS data entry, and progress monitoring. Program days will be allocated at 2 days/trimester/ caseloads 24 or over. Up to 2 days may be carried over for 1 trimester.

***4** Caseloads for OI, APE, and ERMHS that exceed the max caseload will be compensated at $750.00/per student/per semester up to a max of 2 additional students.

***5** Speech and Language Caseload Review: A team of at least one administrator and one Speech and Language Pathologist (SLP) will meet monthly to review caseload distribution. Caseloads that exceed 55 school-age or 40 preschool students will be reviewed to determine the need for redistribution, re-assignment, or other supports. Redistribution, re-assignments, or other supports will be determined, in consultation with the affected SLP.

Caseloads of SLPs who serve both preschool and school-age students will be calculated based on the percentage of each age group being served.